

An interesting job opportunity has arisen at City Auctioneering for extra porters due to the increase in business.

Suitable applicants should possess the following: -

1. An enquiring and practical mindset
2. A can-do attitude including working to deadlines
3. Car owner driver, there is no public transport available
4. An understanding of online selling is an advantage
5. Enjoy meeting people and working in a small team
6. Literate and numerate
7. Fantastic work/life balance
8. Opportunity to progress within the company

The job comprises

1. Warehouse work - Monday to Friday 8.30am - 5.00pm, with 30-minute lunchbreak
2. Manual handling for sale preparation
3. Able bodied, as some lifting is required, very physical job
4. Forklift driver would be an advantage (not essential)
5. Dealing with a wide assortment of items from car spares to electrical stock, ever changing, no two days the same.
6. To write clear and precise descriptions for catalogue. Training will be given on the in-house description style (neat handwriting is preferred).
7. Ability to work to strict deadlines
8. Photographing items for online sale catalogue
9. Communicating with buyers face to face to manage their collection of goods after the auctions
10. Carefully selecting the clients items and ensuring they are correctly and safely packaged ready for courier collection

Full C.V. required including a list of outside interests. Hourly wage open to discussion and, dependent on experience.

Trial session available to see if the position works for both sides